

# Parent & Family Engagement Information Packet

## James R. Tate Elementary

At James R. Tate Elementary we believe that a partnership must exist between our parents and our school to help our students reach their full academic potential. We promote positive communication between the school, the students, and the students' homes. Parental involvement and support are needed to help our students be successful.

Parents need accurate and up-to-date information concerning their child's progress in the classroom. Teachers will keep accurate records on assessments, monitor student progress, and contact parents through the use of take-home folders, agendas, newsletters, notes, emails, Class Dojo, phone calls, scheduled conferences, and personal contact.

Teachers will provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

### **1<sup>st</sup> Quarter**

Progress Reports- **Sept. 14<sup>th</sup>**

End of 1<sup>st</sup> Quarter- **Oct. 13<sup>th</sup>**

Report Card Distribution- **Oct. 17<sup>th</sup>**

### **2<sup>nd</sup> Quarter**

Progress Reports- **Nov. 16<sup>th</sup>**

End of 2<sup>nd</sup> Quarter- **Dec. 20<sup>th</sup>**

Report Card Distribution- **Jan. 10<sup>th</sup>**

### **3<sup>rd</sup> Quarter**

Progress Reports- **Feb. 1<sup>st</sup>**

End of 3<sup>rd</sup> Quarter- **March 9<sup>th</sup>**

Report Card Distribution- **March 27<sup>th</sup>**

### **4<sup>th</sup> Quarter**

Progress Reports- **April 24<sup>th</sup>**

End of 4<sup>th</sup> Quarter- **May 29<sup>th</sup>**

Report Card Distribution- **Last Day of school**

Teachers will annually hold two (2) conferences with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

Students are to take an active role in their learning by completing assignments in a timely manner, being respectful to teachers, classmates, and staff, and participating in class discussions and activities. In order to have a safe learning environment, students are expected to follow all district, school, and classroom rules.

Should a parent need to contact a teacher or administrator they can do so through email, Class Dojo, or telephone. The parent may call the office at 479-471-3130 and request to speak to a teacher or administrator. If the teacher or administrator is not available at that time, the parent can leave a message either with the secretary, send an email, or use the voice mail option.

How can you become involved? Contact the school office or Kathy Smith, the Parent and Family Engagement Coordinator for Tate Elementary (479-471-3130) for additional information or how to sign up for the following opportunities/activities.

#### Opportunities for Parent and Family Engagement:

- Open House (August 10, 2017)
- Science Night (December 7, 2017)
- Report to the Public (September 13, 2017 at 1:30)
- Grandparent's Day (September 19 & 21 7:00 – 8:00 a.m.)
- Scholastic Book Fair (September 18 - 22, 2017 and February 26- March 3, 2018)
- Fall Festival – (To be announced)
- Fall Fundraiser – August 21 – September 5, 2017
- Parent/Teacher Conferences (October 17 & 19, 2017 and March 27 & 29, 2018)
- PTA Council Luncheon (quarterly – various locations – to be announced)
- PTA Reflections, Mother's Day Store, Valentine's Delivery Shop
- Monthly PTA board meetings
- Tiger Pride store (October 16, December 18, March 10, and May 25)
- Holiday Market (December), Clothes Closet, Birthday desserts/treats for faculty & staff
- Dojo (Parent-Teacher communication), Remind (Parent-School communication)
- Fourth grade camp, Stay & Play
- Tailgate night – PTA (Sept. 15, 2017) Family Night (TBA) Fun in the Sun (May 21, 2018)
- Class parties, Teacher recognition
- Grade level performances (TBA)
- Rise & Shine (Fridays)
- Student of the Month (first Friday of the month – September through May)

Parents can find additional information on our school's website: <http://www.vbsd.us/tate/>

Such as:

- Parent and Family Engagement- Letter to Parents
- Report to the Public – September 13, 2017
- Tate Elementary's Mission Statement
- Today's Menu (Breakfast and Lunch)
- Upcoming Events
- Home Access Center

Our School links:

- Twitter
- Quick Links
- Teacher's Corner
- News & Announcements
- Library
- Calendar
- Newsletter
- Parent and Family Engagement Program
- Parent and Family Engagement Packet
- ABC Program

En Espanol tab:

- Bienvenida
- Nuestra Escuela
- Handbook En Esp

Contact us link:

- Email directory – email address for teachers and staff (names, email address, position, etc.)