

# Parent & Family Engagement Information Packet

## James R. Tate Elementary

2020-2021

At James R. Tate Elementary we believe that a partnership must exist between our parents and our school to help our students reach their full academic potential. We promote positive communication between the school, the students, and the students' homes. Parental involvement and support are needed to help our students be successful.

Parents need accurate and up-to-date information concerning their child's progress in the classroom. Teachers will keep accurate records on assessments, monitor student progress, and contact parents through the use of take-home folders, agendas, newsletters, notes, emails, Class Dojo, phone calls, scheduled conferences, and personal contact.

Teachers will provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

### 1<sup>st</sup> Quarter

Progress Reports  
End of 1<sup>st</sup> Quarter- **Oct. 20<sup>th</sup>**  
*Report Card Distribution TBA*

### 2<sup>nd</sup> Quarter

Progress Reports  
End of 2<sup>nd</sup> Quarter- **Dec. 18<sup>th</sup>**  
*Report Card Distribution TBA*

### 3<sup>rd</sup> Quarter

Progress Reports  
End of 3<sup>rd</sup> Quarter- **March 12<sup>th</sup>**  
*Report Card Distribution TBA*

### 4<sup>th</sup> Quarter

Progress Reports- **April**  
End of 4<sup>th</sup> Quarter- **May 28<sup>th</sup>**  
*Report Card Distribution- Last Day of school*

Teachers will annually hold two (2) conferences with parents of children in their classrooms. Parents will be given a summary of the student's test scores and an explanation of the interventions teachers are using to assist the child in reaching achievement goals. Parents will be asked to engage in discussion of how they can support these efforts. Parents will also be given suggestions for coordinating school-parent efforts and explanations of homework and grading procedures.

Students are to take an active role in their learning by completing assignments in a timely manner, being respectful to teachers, classmates, and staff, and participating in class discussions and activities. In order to have a safe learning environment, students are expected to follow all district, school, and classroom rules.

Should a parent need to contact a teacher or administrator they can do so through email, Class Dojo, or telephone. The parent may call the office at 479-471-3130 and request to speak to a teacher or administrator. If the teacher or administrator is not available at that time, the parent can leave a message either with the secretary, send an email, or use the voicemail option.

How can you become involved? Contact the school office or Jordan Duvall, the Parent and Family Engagement Coordinator for Tate Elementary (479-471-3130) for additional information or how to sign up for the following opportunities/activities.

## Opportunities for Parent and Family Engagement:

- Open House
- Literacy Night \*\*
- Report to the Public (to be announced)
- Grandparent's Day \*\*
- Scholastic Book Fair- Virtual/ Online only
- Fall Festival \*\*
- Fall Fundraiser – PTA- Virtual/ Online only
- Parent/Teacher Conferences (October 13 & 15, 2020 and March 16 & 18, 2021)
- PTA Council Luncheon (quarterly – various locations – to be announced)
- PTA Reflections, Holiday Market, Mother's Day Store, Valentine's Delivery Shop-\*\*
- Monthly PTA board meetings- Held on Zoom
- Tiger Pride store (once each quarter)\*\*
- Holiday Market (December), Clothes Closet, Birthday desserts/treats for faculty & staff\*\*
- Dojo (Parent-Teacher communication), Remind & Peachjar (Parent-School communication)
- Fourth grade camp, Stay & Play\*\*
- Tailgate night, Family Night, Fun in the Sun (dates to be announced)\*\*
- Class parties, Teacher recognition \*\*
- Grade level performances (TBA)Virtual
- Rise & Shine (Fridays)-Virtual

**\*\*Activities will be online or planned in a manner that will comply with CDC and ADH guidelines. Activities that pose a greater risk will be cancelled as needed.**

Parents can find additional information on our school's website: <http://www.vbsd.us/tate/>

Such as:

- Parent and Family Engagement- Letter to Parents
- Report to the Public
- Tate Elementary's Mission Statement
- Today's Menu (Breakfast and Lunch)
- Upcoming Events
- Home Access Center

Our School links:

- Twitter
- Quick Links
- Teacher's Corner
- News & Announcements
- Library
- Calendar
- Newsletter
- Parent and Family Engagement Program
- Parent and Family Engagement Packet
- ABC Program
- United States Department of Education website: (<https://www.ed.gov>  
<https://www2.ed.gov/about/inits/ed/earlylearning/index.html?src=rn>)

En Espanol tab:

- Bienvenida
- Nuestra Escuela
- Handbook En Esp

Contact us link:

- Email directory – email address for teachers and staff (names, email address, position, etc.)