

SPA Anti-Piracy Education Initiative

Educational Copyright Resources

To assist educational institutions and businesses in learning about and developing copyright policies, the Software Publishers Association offers the following resources and materials:

- **SPA Hotline** - The SPA's toll-free hotline for reporting copyright violations is **1-800-388-7478**. The SPA responds to each call. After confirming that a violation has occurred, one of three actions is taken:
 - a cease and desist letter is sent;
 - an audit is conducted;
 - or a lawsuit is filed.

To date more than 2000 actions have been taken against organizations and training institutions.

- [Education Software Management: The K-12 Guide to Legal Software Use](#) is a how-to book to help educators stay in compliance with the copyright laws. *\$20 per copy.*
- *Software Use and the Law: A Guide for Individual, Business, Educational Institutions and User Groups* is a brochure that details how the copyright law applies to software. *It is available FREE upon request from the SPA.*
- [Is It Okay for Schools to Copy Software?](#) is a one-page flyer that answers commonly asked questions about educational software. Districts are encouraged to photocopy the flyer and distribute it to all employees, perhaps in conjunction with a staff-development or in-service programs on copyright. *It is available FREE upon request from SPA.*
- [Don't Copy That Floppy](#) is a nine minute video that uses peer pressure as students convey the message that it's not only illegal to pirate software, but it's also "not cool." *\$15 per copy.*
- [Certified Software Manager Course](#) is a six hour course offered by the SPA around the country that trains individuals to be software managers in their district, school, regional media center, or administrative office.

Additional Sources of Copyright Information for Schools

- **Association for Educational Communications & Technology (AECT)** offers eleven books on the topic of copyright under the association's Copyright Information Services imprint. Some of particular interest:
 - *Adoptable Copyright Policy*, which includes model policies and manuals for schooldistricts, colleges, and universities;
 - *A Copyright Primer for Educational and Industrial Media Producers* ;
 - *Library Copyright Guide*; and several publications focused on video copyright guidelines for schools.
 - In addition, *TechTrends*, AECT's bimonthly publications for its members, includes a regular column on copyright issues.

To inquire about these publications, contact AECT, 1025 Vermont Ave., NW, Suite 820, Washington, DC 20005; (202) 347-7834.

- **Association for Information Media and Equipment (AIME)** operates a copyright hotline (800) 444-4203 that educators can call when copyright questions arise concerning the use of video, film, and television in schools. AIME also offers a videotape, *Copyright Law: What Every School, College, and Public Library Should Know*, and an information packet for schools including valuable examples of copyright policies and manuals from a number of school districts and answers to frequently asked copyright questions. To inquire about these publications contact, AIME, PO. Box 865, Elkader, Iowa 52043; (319) 245-1361.
- **International Society for Technology in Education (ISTE)** has been involved in the area of school copyright policy for a number of years and was one of the first organizations to develop a policy statement for school districts on the issue in 1987. ISTE now distributes a number of copyright resources developed by other parties including *Adoptable Copyright Policy* (AECT) and the SPA's own videotape "*Don't Copy That Floppy*". They are also distributing *Ethical Use of Information Technologies in Education*, a 1992 publication by the U.S. Department of Justice and the U.S. Department of Education focusing on everything from illegal copying to issues of confidentiality and privacy. For more information contact ISTE, 1787 Agate St., Eugene, Oregon 97403-9905; (503) 346-4414
- **National School Boards Association (NSBA)** sells a number of publications dealing with legal issues for schools and school boards. One of them, *Copyright Law: A Guide for Public Schools*, provides a 121-page overview of the laws, guidelines, and issues school districts need to be aware of when setting copyright policy. For more information contact NSBA, 1680 Duke St., Alexandria, VA 22314; (703) 838-6722.
- **The U.S. Copyright Office** offers a number of publications free of charge. The most relevant: *Circular 92* containing the text of the Copyright Act of 1976 (the law that currently governs copyright activities); and *Circular 21* ("Reproduction of Copyrighted Works by Educators and Librarians") which includes Congressionally-approved guidelines for duplicating books, music, and television shows, plus additional commentary of interests. Use the automated Forms Hotline at (202) 707-9100 to request specific publications or the Public Information line at (202) 707-3000 to speak to an information specialist. For further inquiries contact U.S. Copyright Office, Publications Section, LM-455, Library of Congress, Washington, DC 20559.