

1.10 -- SCHOOL FOOD SERVICES

The Food Services Supervisor shall operate an adequate school food services program in accordance with federal and state regulations, and shall be responsible for the performance of all school food services personnel.

All cafeterias must meet minimum standards as to quantity and quality of food served.

All cafeterias must meet the standards of cleanliness, must provide a healthful meal, and must serve in pleasant surroundings.

A monthly financial statement shall be made to the Superintendent's Office, supporting records being maintained and prepared for an annual audit.

Meals shall be served at a reasonable cost to all students.

Personal Days:

Full-time cafeteria staff will be allowed two (2) days of personal business leave per year.

Background Check:

The Van Buren School District is required by law to complete a background check on all new employees. Employment and reimbursement of cost is conditional pending the outcome of your background check.

Scheduling:

Employee schedules are determined by the school site manager. Each employee is expected to spend her working hours on the Food Service premises, and not out of the building or in some non-food area of the building. When leaving the work area, employees should notify their manager, and report back to the manager when returning.

Meal Breaks:

Meal breaks will be thirty (30) minutes in duration. All food service employees shall be given their lunch without charge. Employees are expected to have the same menu as students. No special menu items should be prepared for employees. Meal hours for employees shall be determined by the manager. Varied lunch times may be necessary depending on daily job assignments.

Ref: A.C.A. 6-20-(701-708)

Approved by Board of Education 11/12/91