

8.18 -- ASSIGNMENT OF TEACHER AIDES

Insofar as possible, teacher aides shall be assigned to positions for which they are best qualified. As soon as teacher aides are reemployed in the Spring, the Superintendent (or designee) will submit a list of vacancies on the district web site.

Any teacher aide in the Van Buren School District may request transfer to another grade level or subject matter field (in which certified) at any time. This should be done in writing by sending a letter to the Superintendent to request the transfer. A request for transfer in no way guarantees that a particular position will be acquired.

Reasonable effort will be made to satisfy personnel needs of the district and the desires of the employee. All teacher aides are subject to transfer or reassignment at the direction of the Superintendent (or designee).

Approved by Board of Education 10/14/08