

1.10 -- CHILD NUTRITION SERVICES

The Child Nutrition Supervisor shall operate an adequate school food services program in accordance with federal and state regulations, and shall be responsible for the performance of all child nutrition personnel.

All cafeterias must meet minimum standards as to quantity and quality of food served.

All cafeterias must meet the standards of cleanliness, must provide a healthful meal, and must serve in pleasant surroundings.

A monthly financial statement shall be submitted to the Superintendent's Office and supporting records will be maintained and prepared for an annual audit.

Meals shall be served at a reasonable cost to all students.

Cost of meals will be in compliance with USDA and Arkansas regulations.

Personal Days:

Full-time cafeteria staff will be allowed two (2) days of personal business leave per year.

Background Check:

The Van Buren School District is required by law to complete a background check on all new employees. Employment and reimbursement of cost is conditional pending the outcome of the employee background check.

Scheduling:

Employee schedules are determined by school district personnel. Each employee is expected to spend his working hours on the Child Nutrition premises. When leaving the work area employees should notify the Cafeteria Manager and promptly report to the manager upon returning.

Meal Breaks:

Meal breaks will be thirty (30) minutes in duration. All Child Nutrition employees shall be given their lunch without charge. Employees are expected to have the same menu as students; no special menu items should be prepared for employees. Meal hours for employees shall be determined by the Cafeteria Manager. Varied lunch times may be necessary depending on daily job assignments.

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