



Parent Involvement Packet

2018/2019

City Heights Elementary School

301 Mount Vista Blvd

Van Buren, Ar. 72956

479-474-6918

www.vbsd.us

Principal: Mary McCutchen

Parent Involvement Facilitator: Amber Hurst

City Heights Elementary School Parental Involvement Plan

City Heights Elementary School believes that parent involvement means the participation of parents in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –

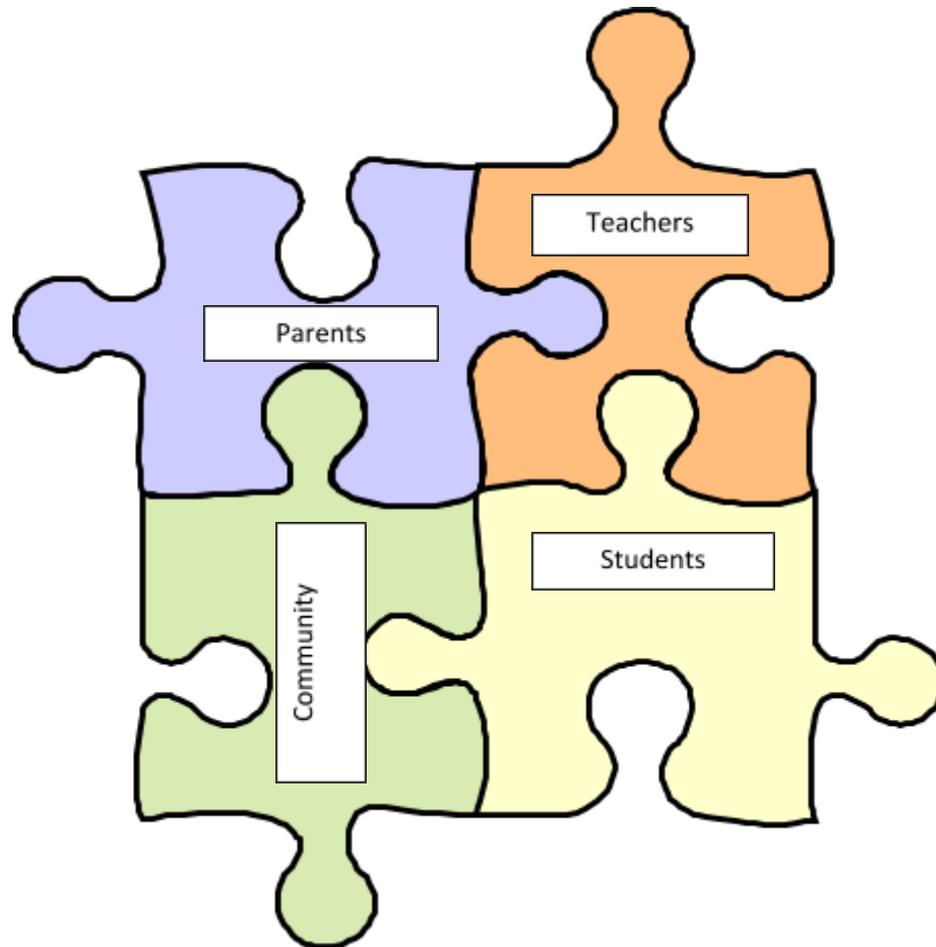
- That parents play an integral role in assisting their child’s learning;
- That parents are encouraged to be actively involved in their child’s education at school;
- That parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- The carrying out of other activities as described in this plan.

Parental Involvement Participants – Parents of City Heights school students, the parent involvement coordinator, teachers, and school administrators are all participants in the *Parent Involvement Plan*.

City Heights Elementary Parent Involvement Plan “Every Child...Whatever It Takes!” 2018-2019

At City Heights Elementary, we recognize the child’s primary caregiver is the most important influence in his/her life and learning. The staff members at City Heights Elementary welcome all parents, grandparents, guardians and other caregivers into our building and are pleased to have them join our learning community. In an effort to support each student’s learning and well-being, we provide several opportunities for teachers and parents to communicate on a regular basis. Our efforts include newsletters, email, telephone calls, notes home and scheduled parent/teacher conferences. Updates and information are also available on the school website. Our parent center holds many resources and information geared toward encouraging and supporting responsible care giving. The Van Buren School District will reserve a minimum of 1% of the Title I, Part A allocation for parental involvement (\$24,058.00). We will have special events throughout the year and strongly encourage parents and other caregivers to join us. Our goal is quality interaction between teachers and caregivers to accomplish our vision, “Every Child...Whatever it Takes!”

We can't complete the puzzle without you!



Date Completed	Actions	Timeline
	Prepare family kits that include the school's parental involvement plan; ways for the parents to become involved in the school and the child's education; and activities planned throughout the year	August 2018
	Provide informative materials regarding parenting issues.	August 2018-May 2019
	Parents will receive information concerning school policies and procedures	August 2018
	Parent Open House- parents receive information on what students will be learning, how students are assessed, what parents should expect for the child's education, and how parents can assist and make a difference in their child's education	August 2018
	Continue the Parent Resource Room where books, pamphlets, and videos are available for parents.	August 2018-May 2019
	Weekly newsletters will be used K - 5 to allow for two-way communication with parents and to keep parents informed.	August 2018-May 2019
	Parents will be able to stay informed by logging on to City Heights's website, PTA monthly newsletters, class newsletters, and the district newsletter.	August 2018-May 2019
	Parent Involvement Committee will meet once each quarter to discuss the needs of City Heights based on parent surveys and our ACSIP plan.	August 2018-May 2019
	Update the Volunteer Handbook.	August 2018
	Parents are invited to participate in "Be a Student for a Day"	October 2018
	Two parent teacher conferences will be held each year to ensure parents are accurately informed of student's progress.	October 2018 January 2019
	K-5 parents will participate in literacy nights focusing on reading strategies. Attending parents will receive books to share with their children.	November 2019

	K-5 parents will participate in a Math Night focusing on mathematical strategies to assist their children. Parents will receive packets containing hands on math activities to share with their children.	February 2019
	Fall Family Fun Night will provide a time of camaraderie between parents, students, and staff. Parents will gain information about grade level expectations, student assessments, and opportunities for parents to be involved in their child's education	October 2018
	Parents of 3 and 4 year olds will attend training for preparing their children for kindergarten. Parents will receive a resource book, hands on materials, and children's books.	April 2018
	Boys Night Out/Girls Night Out will provide an opportunity for our families to participate in activities focused on building relationships between the school and families.	May 2019
	Provide parents with surveys to determine the effectiveness of the Parent Involvement Plan	May 2019
	Certified staff member will serve as a parent facilitator to organize meaningful training for staff promoting and encouraging a welcoming atmosphere to parental involvement in the school and to undertake efforts to ensure that parental participation is recognized as an asset to the school.	August 2018-May 2019
	Provide Spanish translations on all school materials.	August 2018-June 2019
	The Department of Education shall review the Parental Involvement Plan and determine if the plan is in compliance with provisions of Act 603 and shall indicate on the school's performance report if the school is in compliance.	September 2018-June 2019

City Heights Elementary School 2018 – 2019

Parent Involvement Plan Summary

We believe that a partnership must exist between our parents and our school. We promote positive communication between the school and our students' homes. The school provides a variety of opportunities for parents to be involved in activities supporting our school. We believe teachers have a responsibility to provide the needed framework for parents to nurture their child's formal instruction at home. We will provide materials that can successfully be used at home to reinforce the academic success of children. It is our goal to provide an atmosphere where parents are able to express their views and to assist in problem solving. We want parents to understand that we view them as joint policy and decision makers and plan to emphasize their roles as advocates.

Our goals for this school year are as follows:

1. School staff will use a variety of communication strategies to provide additional information to parents and to increase parental involvement in supporting classroom instruction.
2. The school will hold parent meetings, conferences, and activities regularly throughout the year to increase parental involvement and build staff and parent capacity to engage in these types of efforts.
3. The school will provide information to parents about volunteer opportunities.
4. The school will provide an opportunity for parents to engage in decision-making processes in regarding the school's program.
5. The school will provide a parent resource center for parents.
6. The school will engage parents in an evaluation of parental involvement efforts.

After reading the Parent Involvement Plan, this page must be signed, dated and returned to your child's homeroom teacher.

Thank you,

**Amber Hurst
Parent Involvement Coordinator**

I have read the material in the Parent Involvement Summary.

Date: _____

**Parent/Guardian
Signature:** _____

Grade of Child _____

Homeroom Teacher: _____

Why should I join PTA?

- You have parents and teachers who work **VERY** hard throughout the school year to make it a memorable, successful year for your student. Your membership shows you stand with them and support their efforts.
- You may not be able to volunteer or be active in the duties the PTA carries out, but your membership is a voice for those who actively bring activities and improvements to our school.
- If involvement is what you are looking for, then this is the place for you to be!
- Don't just think about our school or our local district. Think bigger than that! PTA is a national organization that fights for the needs of students. Your membership= **POWER AND INFLUENCE**. Our legislators can go to Washington armed with a number of PTA memberships backing their fight.
- Seeing your parent involved in the school speaks into your child that you will advocate not only on their behalf, but the behalf of all students. They will witness pro-active participation from you as their role model.
- All the fun activities that make the year memorable cannot be placed on the shoulders of teachers alone. They are fully active in educating your child. This is one area PTA supports the teachers.
- Fundraising is essential to our school. Budgets continue to get squeezed and materials continue to increase. We raise funds for **FUN** events but we put just as much money into books, gym equipment, technology and any other improvements to benefit our school.
- The PTA at your school is constantly evolving. As children grow older, parents move on to carry the torch at other schools. As new children begin school, this creates opportunity to pass the torch on to continue our legacy of a **GREAT PTA** at City Heights Elementary!!!

Here's what you need to know:

- The cost is ONLY \$5 per person and each membership get a special coupon from Texas Roadhouse in Fort Smith.
- The City Heights Elementary PTA meets once a month during the school year to discuss and plan events. The date/time will be posted on the school Facebook page, City Heights Elementary, VBSD.
- You can attend at any time and help with any event. Your membership does **NOT** obligate you in any way.
- Your membership is one form and we have a separate Volunteer Form that will put you on the volunteer list to contact when we need help with events.
- PTA is for parents, guardians or anyone in the community who has an interest in the success of our school.
- Your membership shows your support the City Heights Parents and Teachers Association and the effort they put into helping make our school **OUTSTANDING!!**
- Each class that gets 100% membership by October 26th (as many memberships as students) will receive a special treat in November!
- We love new volunteers, but there is NO obligation required by joining!

Some of the events we sponsor throughout the year are:

Family Fun Night, Grandparent's Day, Field Trips
School Improvements, Fun Run, Fun Day

Join today!
Membership is
\$5.00

Turn in by **8AM Friday, September 7th** and
your name will be entered into a drawing for:
Van Buren Athletic Family Passes for 4



Please complete form below and return in an envelope with PTA Membership written on front.

2018-2019 City Heights Elementary PTA Membership Form

List all students and teachers so all your student's classes can receive credit.

Students

Name _____ Teacher _____

Students

Name _____ Teacher _____

Students

Name _____ Teacher _____

Name(s) of persons joining: This information is only to prove our membership. It will not be used for anything.

1. _____ (M or F) Phone #
_____ Email: _____

2. _____ (M or F) Phone #
_____ Email: _____

3. _____ (M or F) Phone #
_____ Email: _____

4. _____ (M or F) Phone #
_____ Email: _____

Number of members joining _____ X \$4 = _____ Amount enclosed _____

City Heights Elementary

SCHOOL – PARENT COMPACT

City Heights Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ASEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and by which the school and parents will build and develop a partnership that will help children achieve the State's high-standards.

This school-parent compact is in effect during the **2018-2019** school year.

School Responsibilities

City Heights Elementary School will:

1. Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

Comprehensive Literacy, Standards-Based Math, Inquiry –Based Science

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.

October 16 & 18, 2018 3:30-6:30

March 12 & 14, 2018 3:30-6:30

3. Provide parents with frequent reports on their children's progress.

1st Quarter: <i>Progress Reports – September 13</i> <i>End of Quarter – October 12</i> <i>Report Card Distribution – October 16</i>	3rd Quarter: <i>Progress Reports – February 5</i> <i>End of Quarter – March 8</i> <i>Report Card Distribution – March 12</i>
2nd Quarter: <i>Progress Reports – November 15</i> <i>End of Quarter – December 21</i> <i>Report Card Distribution – January 15</i>	4th Quarter: <i>Progress Reports – April 16</i> <i>End of Quarter – May 29</i> <i>Report Card Distribution – Last day of school</i>

4. Provide parents reasonable access to staff.

City Heights Elementary School strives to have ongoing communication and a thriving partnership with parents to promote student success. Teachers communicate goals, activities and progress on a regular basis. Teachers are available for additional conferences upon request. Parents have teachers contact information (school email and school phone number) to request additional conferences, provide feedback and address concerns for their child.

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

Parent Responsibilities (Created by Parent Involvement Committee)

We, as parents, will support our children's learning in the following ways:

- *Monitor attendance and tardiness.*
- *Staying informed about my child's education and communication with the school by promptly reading and responding to all notices.*
- *Volunteer when possible (in a classroom, serve on a committee, assisting with special events)*
- *Attend parent-teacher conferences.*

- *Set an example for my child by promoting new learning.*
- *Provide positive use of my child's extracurricular time.*
- *Support good learning habits by*
 - *Establishing a regular routine for study.*
 - *Provide a quiet, well-lighted study area.*

Student Responsibilities (Created by City Heights Elementary School Student Council)

As a City Heights Cougar, I will become an active partner in my own learning by doing the following:

- *Attending school regularly, being on time and ready to learn.*
- *Being prepared each day by bringing book bag, reading log, completed homework and other necessary supplies for learning.*
- *Completing my assignments.*
- *Participating in classroom activities.*
- *Displaying good character to all.*
- *Cooperating with parents, school staff, and students.*

Please sign and return to your child's teacher

_____ *Student Signature* _____ *Date*

_____ *Parent Signature* _____ *Date*

_____ *Teacher Signature* _____ *Date*