

**School Parent and Family Engagement Plan**

**River Valley Virtual Academy**

**Facilitator:  
Jennifer Feeny**

**Plan Review/Revision Date:  
May 24, 2021**

**District Level Reviewer, Title:  
Karen Allen, Assistant Superintendent**

**District Level Approval Date:**

**Committee Members, Role:**

**Jennifer Feeny, Facilitator  
Dana Goodman, Support Teacher  
Bryan Collins, Parent**

**Meetings:**

**September 7, 2021  
November 9, 2021  
January 11, 2022  
May 10, 2022**

**River Valley Virtual Academy  
1-479-471-3165  
[www.rivervalleyvirtualacademy.com](http://www.rivervalleyvirtualacademy.com)**

### **1: Jointly Developed**

The River Valley Virtual Academy will involve parents in the development of the school parent and family engagement plan by conducting a parent engagement meeting to develop the plan and hold quarterly meetings.

The River Valley Virtual Academy will involve parents in the review, update, and improvement, at least annually (May 2022), of the school parent and family engagement plan to meet the changing needs of parents and the school.

The River Valley Virtual Academy will ensure adequate representation of parents of participating children in the process in a variety of roles by inviting all parents to participate in the parent engagement planning and evaluation process.

The River Valley Virtual Academy will submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents.

The River Valley Virtual Academy will address opportunities for regular meetings if requested by parents.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)

### **2: Annual Title I Meeting**

The River Valley Virtual Academy will conduct an annual Title I meeting to inform parents of the requirements of Title I and the school's participation.

The River Valley Virtual Academy will inform parents of their rights under Title I.

The River Valley Virtual Academy will hold the Annual Title I meeting on *September 7, 2021* at the River Valley Virtual Academy located at 60 Northridge Drive, Van Buren.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)

### ***3: Communications***

The River Valley Virtual Academy will make the school parent and family engagement plan available to families and the local community by posting to the school website and by distributing to parents.

The River Valley Virtual Academy facilitator is Jennifer Feeny, 479-471-3165.

The River Valley Virtual Academy will ensure that the plan is written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand, and that the informational packet is appropriate for the age and grade of each child.

The River Valley Virtual Academy will distribute an informational packet annually to include a description of the Parent and Family Engagement Plan, recommended roles, ways for a family to get involved in a variety of roles, survey regarding volunteer interests, schedule of activities planned throughout the school year, and suggestions for regular two-way, and meaningful communication for parents/teachers. Informational packets will be on the school website and distributed to parents.

The River Valley Virtual Academy will place a parent-friendly summary/explanation of the parent and family engagement plan online and as a supplement to the student handbook.

The River Valley Virtual Academy will obtain signatures from each parent acknowledging receipt of the [district's] parent and family engagement plan summary at open house (August) and/or parent-teacher conferences (October and March).

The River Valley Virtual Academy will offer meetings at various times which include morning and afternoon meetings. Meetings dates are scheduled for the following dates and times:

**September 7, 2021 9:00 am**

**November 9, 2021 2:00 pm**

**January 11, 2022 9:00 am**

**May 10, 2022 2:00 pm**

The River Valley Virtual Academy will offer meetings in different formats which include face-to-face, phone, and/or online.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)

#### ***4: School-Parent Compact***

The River Valley Virtual Academy will jointly develop a School-Parent Compact which will outline how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

The River Valley Virtual Academy will address the importance of regular two-way, meaningful communication through:

- conferences (2 per year)
- frequent reports on progress (available online through Connexus)
- reasonable access to staff (through email, phone, or face-to-face)
- opportunities to volunteer
- observation of online lessons

The River Valley Virtual Academy will build and develop a partnership to help children achieve the challenging State academic standards.

The River Valley Virtual Academy will encourage school staff to use volunteer surveys to compile a volunteer resource book listing interests and availability of volunteers. The volunteer resource book will be located in the parent center.

The River Valley Virtual Academy will involve parents in a variety of roles such as caregiver support, volunteer experiences, student orientations, Connexus 411, and parent-teacher conferences.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)

#### ***5: Reservation of Funds***

The River Valley Virtual Academy will involve parents and family members of children receiving services under Title I in the decisions regarding how reserved funds are allotted for parent and family engagement activities. The parent engagement allocation for the River Valley Virtual Academy is \$614.

The Van Buren School District will reserve a minimum of 1% of the Title I, Part A allocation for parental involvement.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)

## **6: Coordination of Services**

The River Valley Virtual Academy will investigate and, where feasible, utilize community resources in the instructional program.

The River Valley Virtual Academy will coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs, college and career-ready resources or organizations, parent resource centers, or other programs that encourage and support parents in fully participating.

The River Valley Virtual Academy will promote and support responsible parenting through the use of the school newsletter, emails, Connexus 411, and/or parent meetings.

The River Valley Virtual Academy will consider recruiting alumni to create an alumni advisory commission.

The River Valley Virtual Academy will enable the formation of a Parent-Teacher Association or organization and leaders of the said organization will be utilized in appropriate decisions.

The River Valley Virtual Academy will engage in other activities that will use community resources to strengthen the school programs, practices, and learning. For example, the River Valley Virtual Academy will partner with the Impact program to provide additional learning activities for the students enrolled at the River Valley Virtual Academy.

The River Valley Virtual Academy will ensure the plan is comprehensive and coordinated in nature.

The River Valley Virtual Academy will incorporate this plan into the school's improvement plan.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)

## ***7: Building Capacity of Parents***

The River Valley Virtual Academy will schedule regular parent involvement meetings:

**September 7, 2021**

**November 9, 2021**

**January 11, 2022**

**May 10, 2022**

The River Valley Virtual Academy will provide parents with a description and explanation of the curriculum in use at regularly scheduled parent involvement meetings.

The River Valley Virtual Academy will provide parents with individual student academic assessment results and interpretation of those results at parent-teacher conferences and/or open house.

The River Valley Virtual Academy will provide parents with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards at parent-teacher conferences, open house, or parent meetings.

The River Valley Virtual Academy will provide assistance and instruction to parents of children served by the school in understanding these topics: Arkansas Academic Standards, state and local academic assessments including alternate assessments Title I, Part A requirements, strategies parents can use to support their child's academic progress, partnering with teachers to support their child's academic achievements, incorporating developmentally appropriate learning activities, use of ADE website and tools for parents [<http://www.arkansased.gov>], assistance with nutritional meal planning and preparation, and how parents of high school students can be involved in the decisions affecting course selection, career planning, and preparation for postsecondary opportunities, and include role-play and demonstration by trained volunteers as necessary. Assistance will be provided through a variety of methods including e-mails, newsletters, support teachers, advisors, parent-teacher conferences, and meetings.

The River Valley Virtual Academy will provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement. Parent materials and training will be provided through a variety of methods including e-mails, newsletters, support teachers, advisors, parent-teacher conferences, and meetings.

The River Valley Virtual Academy will promote and support responsible parenting through a variety of methods including e-mails, newsletters, support teachers, advisors, parent-teacher conferences, and meetings.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)

### ***8: Building Capacity of School Staff***

The River Valley Virtual Academy will ensure professional development requirements are met for teachers and administrators through the monitoring of professional development requirements.

The River Valley Virtual Academy will train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents on the following topics: that parents play an integral role in assisting student learning, in the value and utility of contributions of parents, in how to reach out to, communicate with, and work with parents as equal partners, to implement and coordinate parent programs and build ties between home and school, to welcome parents into the school and seek parental support and assistance, to provide information in a format, to the extent practicable, in a language the parents can understand, to respond to parent requests for parent and family engagement activities, and to recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns. Training will be provided through professional development opportunities within the school district and IDEAS.

Assigned To: Jennifer Feeny (Facilitator)/Dana Goodman (Support Teacher)