



## **Van Buren School District Classified PPC Meeting**

**Oct. 26, 2023**

**Phone: 479-474-7942 / Fax: 479-471-3146**

**Chairperson - Frank Petray**

**Secretary - Amy Burrows**

### **AGENDA**

Policies to Cover 8.1-8.6.0

#### **Attendance:**

Frank Petray, Representing Program Directors

Amy Burrows, Representing Food Service

Karen Allen, Representing Administration

Lori Trentham, Representing Employee Administrators

Jennifer Hutchins, Representing Administrative Assistants

Holly Plunkett, Representing Paraprofessionals

Laurie Whitworth, Representing Maintenance, Operations or Custodial

Tod Myers, Representing Transportation

Amanda Reese, Representing Other Job Classifications

**Meeting called to order by Frank Petray at 1:36p.m.**

#### **Review of Policies:**

8.1- Classified Personnel Policy Committee

- New policy brought forth by Karen Allen for review, to comply with current legislation.
- Tod Myers made a motion to accept policy changes, Amanda Reese seconded, unanimously approved. Will be sent to the School Board for vote in the November board meeting.

8.2-Classified Salary Schedule

- Lori Trentham clarified that paid sick days do count toward step increase.
- Looking into the wording of policy to make it more clear, possible revision to be presented at the next meeting.

8.2.1-Classified Salary Schedule

- No change

8.2.2-Classified Personnel Evaluations

- No change

#### 8.4-Classified Employee Drug Testing

- No change

#### 8.5-Sick Leave

- Clarifications made to definition number two, looking into possibly changing the wording to make it easier to understand.

#### 8.6-Sick Leave Bank

- No change

#### Policy 8.3-Classified Personnel Renewal and Termination

- New policy brought forth by Karen Allen for review, to comply with current legislation.
- Jennifer Hutchins made a motion to accept policy changes, Tod Myers seconded, unanimously approved. Will be sent to the School Board for vote in the November board meeting.

**Adjourn @ 2:49p.m.** Frank called for the meeting to be adjourned. Laruie Whitworth seconded the motion. All others approved.

**Next PPC meeting November 30th @ 1:30p Administration Building.**

**Next policies to review will be 8.6.1-8.18**